

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: BAR #09-38 - \$12,746,276 - Environmental Services - Water & Sewer Fund - Capital Improvement Program Management Services Operating Project

DEPARTMENT: Fiscal Services

DIVISION: Budget

AUTHORIZED BY: Lisa Spriggs

CONTACT: Karen Huffman

EXT: 7173

MOTION/RECOMMENDATION:

Approve and authorize the Chairman to execute Budget Amendment Request #09-38 through the Water and Sewer Fund in the amount of \$12,746,276.00 to establish the Operating Project budget for Capital Improvement Program Management Services related to the currently funded portion of the capital improvement program.

County-wide

Lisa Spriggs

BACKGROUND:

Seminole County Administrative Code Section 22.5 Financial Policies, subsection I sets forth Board policy with regard to Budget Execution and Amendment. The Policy provides that the Board adopt the budget at the fund level, while providing for managerial controls for encumbrances and expenditures at the "Operations Level" and "Project Level". A "Project" is defined as "a budgetary and financial system identifier assigned internally to monitor and track costs associated with capital outlay and operating projects". Encumbrances (commitments related to unperformed contracts for goods or services) and the ensuing expenditures paid down on those encumbrances are subject to automated budgetary control at the Project Level. Budget amendment is only deemed necessary by policy when expenditures are anticipated to exceed the total budget for the Project. As a management tool Capital Projects are often broken down in segments (i.e. Land Acquisition, Program Management, Design, Construction, etc) to provide staff a more refined approach to tracking and control of project funding throughout the project period.

The attached budget amendment request establishes an "Operating Project" for Program Management Services related to the Water & Sewer Capital Improvement Program. The Operating Project is being established to ensure transparency in compliance with the wording of the master agreement (PS-5190-05) for Program Management Services. The project is being established with an offsetting contra account to facilitate proper capitalization of expenditures for these services to the individual Capital Project budgets annually appropriated by the Board. The contra account is offset by the sum of the individual Program Management sub-objects (account), which represent the estimated Program Management portion of the total appropriated Capital Project budget for each individual project. See attached back-up documentation for this breakdown.

The total budget for Program Management services remaining for the funded portion of the

capital improvement program is \$12,746,276 as of October 1, 2008. Note that some of the services being provided are not conventionally viewed as Program Management, but are included in the budgeted amount for Program Management, because they are within the Scope of Services under County Contract PS-5190-05 for Program Management. A breakdown follows:

\$ 9,745,524	Project Management
426,340	Permit Assistance
280,957	Construction Mgmt for Orange Blvd Utilities Project
170,680	Rebid Services for Yankee Lake
181,699	Public Involvement for Yankee Lake
114,156	Business Plan Development for Regional Water Facility
26,920	Bid Phase Services for Regional Water Facility
<u>1,800,000</u>	Projected additional services related to Yankee Lake
\$12,746,276	Total Operating Project being appropriated through BAR

STAFF RECOMMENDATION:

Staff recommends that the Board Approve and authorize the Chairman to execute Budget Amendment Request #09-38 through the Water and Sewer Fund in the amount of \$12,746,276.00 to establish the Operating Project budget for Capital Improvement Program Management Services related to the currently funded portion of the capital improvement program.

ATTACHMENTS:

1. Budget Amendment Request
2. Back-up to Budget Amendment Request 09-38

Additionally Reviewed By: No additional reviews

2009-R-

BUDGET AMENDMENT REQUEST

TO: Seminole County Board of County Commissioners

FROM: Department of Fiscal Services

SUBJECT: **Budget Amendment Resolution**

Department:

Fund(s):

PURPOSE: Establish CH2MHill Project account for program management services over Environmental Services Capital Improvement Program.

FS Recommendation

K Huffman	3/13/09
Analyst	Date

Budget Manager	Date
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Director	Date
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09-38

BAR

ACTION: Approval and authorization for the Chairman to execute Budget Amendment Resolution.

In accordance with Section 129.06(2), Florida Statutes, it is recommended that the following accounts in the County budget be adjusted by the amounts set forth herein for the purpose described.

Sources:

Account Number	Project #	Account Title	Amount
40100.087802.531000		Contra for Project Management Project	12,746,276
Total Sources			\$12,746,276

Uses:

Account Number	Project #	Account Title	Amount
40100.087802.530311	00283201	Project Management	12,746,276
Total Uses			\$12,746,276

BUDGET AMENDMENT RESOLUTION

This Resolution, 2009-R-_____ approving the above requested budget amendment, was adopted at the regular meeting of the Board of County Commissioners of Seminole County, Florida _____ as reflected in the minutes of said meeting.

Attest:

 Maryanne Morse, Clerk to the
 Board of County Commissioners

By: _____

Bob Dallari,
 Chairman

Date: _____

Date: _____

Entered by County Finance Department

Date: _____

Project #	Project Name	FY 09 Project Budget	FY 09 Budget (CH2MHill Portion)
021701	OVERSIZINGS & EXTENSIONS	1,000,000	90,923
024803	SCADA SYSTEMS UPGRADES	575,815	13,837
056601	WATER PLANT REHABILITATIONS	482,809	99,149
063601	CHAPMAN RD UTILITY ADJUSTMENTS	42,355	672
064501	WATER DISTRIBUTION UPGRADES	481,822	79,764
064606	EAST LAKE DRIVE WATER MAIN EXTENSION	30,072	1,724
064702	LOCKWOOD RED WATER MAIN	2,025	2,025
065101	LK EMMA ROAD UTILITY ADJUSTMENT	1,811,144	155,331
065201	MINOR ROADS UTILITY UPGRADES	2,849,690	27,235
067201	CR 15 UTILITY ADJUSTMENTS	293,617	48,346
082904	PUMP STATIONS UPGRADES	81,790	81,400
083101	COLLECTION SYSTEM UPGRADES	85,584	85,584
115701	CHEMICAL FEED SYSTEM UPGRADES	15,873	15,873
164301	YANKEE LAKE ALTERNATIVE WATER	4,770,826	149,322
164501	EASTERN REGIONAL RECLAIMED	3,411,500	13,509
164601	OVIEDO/SEMINOLE COUNTY RECLAIMED	2,260	2,260
168801	SE/LK HAYES WATER MAIN PHASE II	3,203,095	260,903
178101	BUNNEL ROAD UTILITY ADJUSTMENTS	366,131	52,912
178301	COUNTRY CLUB WELL #3	715,659	83,538
181201	YANKEE LAKE RECLAIMED MAIN	248,524	248,520
181601	YANKEE LAKE SURFACE WATER PLANT	44,823,370	4,363,224
182301	MARKHAM WOODS ROAD UTILITIES	4,234,016	238,029
182901	GREENWOOD LAKES BOOSTER STATION	545	540
193101	MARKHAM WOODS RD WATER MAIN EXT	189,958	1,443
193201	FIRE FLOW IMPROVEMENTS	11,338	8,286
193301	LAKE MONROE GROUND STORAGE TANK	220,807	189,748
193601	BEAR LAKE RD WATER INTERCONNECT	357,954	36,940
194101	AUTOMATED VALVE IMPROVEMENTS	1,633	1,633
194301	UTILITY INFORMATION SYSTEMS	28,535	28,525
194901	SAND LAKE RD FORCE MAIN ADJUST	2,599	2,599
195201	YANKEE LAKE PLANT EXPANSION/RERATE	3,717,528	1,021,357
195501	WATER QUALITY IMPROVEMENTS	128,863	1,970
195701	WATER QUALITY PLANT UPGRADES	881,001	477,399
200401	MARKAM AQUIFER STORAGE WELL	257,915	4,429
201101	CONSUMPTIVE USE PERMIT	159,078	3,175
201201	EMERGENCY POWER SYSTEMS	180,436	180,436

Project #	Project Name	FY 09 Project Budget	FY 09 Budget (CH2MHill Portion)
201501	POTABLE WELL IMPROVEMENTS	1,139,567	3,114
203101	SECURITY IMPROVEMENTS	156,649	10,005
203201	FL WTR SYSTEM- WATER SYSTEM UPGRADES	243,257	48,759
203301	FL WTR SYSTEM- WATER PLANT UPGRADES	1,473,559	229,663
203601	YANKEE LAKE ROAD WATER MAIN	10,211	10,211
203801	FERN PARK WATER SYSTEM UPGRADES	40,791	9,336
203901	APPLE VALLEY PUMP STATION REPLACEMENT	387,902	22,703
204001	TRI-PARTY OPTIMIZATION PROGRAM	1,322,666	22,665
207801	ORANGE BOULEVARD WATER MAIN	899,636	57,474
214701	RISING SUN BLVD WATER MAIN	133,607	2,954
216401	IRON BRIDGE AGREEMENT	568,190	35,020
216501	ELDER RD/ORANGE BLVD WATER MAIN	2,956,774	235,662
216601	MARKHAM PLANT WELLS 4 & 5	1,680,832	147,522
216701	MARKHAM PLANT H2S TREATMENT	1,010,567	365,767
216901	LONGPOND ROAD WATER MAIN	439,970	63,694
217101	HEATHROW BLVD RECLAIMED WATER MAIN	2,083,027	322,650
217201	RECLAIMED RETROFIT PHASE II	7,424,777	874,763
217301	RECLAIMED RETROFIT PHASE I	17,187	17,186
217401	LONGWOOD/MARKHAM RD UTILITIES	3,081,512	316,585
217601	NW RECLAIMED WTR SYS AUGMENTATION WELL	86,441	86,598
217701	ORANGE BOULEVARD UTILITY ADJUSTMENT	1,310,398	170,564
217801	MARKHAM RECLAIM STORAGE/REPUMP	3,867,972	238,074
218001	SYLVAN LAKE RD FORCE MAIN	147,197	147,192
218301	NW COLLECTION SYSTEM UPGRADES	98,257	98,257
223001	RESIDENTIAL RECLAIMED RETROFIT PHASE III	326,550	14,422
223101	RESIDENTIAL RECLAIM RETROFIT PH IV	1,027,589	512,142
223201	RESIDENTIAL RECLAIM RETROFIT PH V	80,343	80,343
227401	GREENWOOD RECLAIM PLANT RERATE	1,555,671	291,924
247901	ORANGE BOULEVARD	1,357,468	227,844
253701	CRA FERN PARK UTILITIES	7,880	7,880
255201	WASTEWATER RECLAIMED MASTER PLAN	27,321	2,741
		<u>110,629,935</u>	<u>12,746,274</u>